



## **SUMMER INTERNSHIP PROGRAM 2026**

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### **COMMUNITY DEVELOPMENT/PLANNING INTERN**

The intern will support various functions within the Community Development and Planning Department, gaining hands-on experience in city operations related to economic development, planning, communications, and community initiatives. Responsibilities include writing news releases and assisting in the development of print materials, videos, and other communication tools for public distribution. The intern will also help with special projects involving program design, implementation, and evaluation. Candidates must be currently enrolled in a related degree program.

### **LEGAL INTERNSHIP**

The intern will assist the City Attorney with a variety of legal duties, including researching statutes, case law, and other legal resources to support responses to ongoing legal matters. Responsibilities include drafting correspondence, memoranda, regulations, and case summaries for review, approval, and use by the City Attorney. The intern will also provide support with document handling, discovery processes, and filing of legal documents. Applicants must be currently enrolled in a related degree program.

**Submit an application or resume with cover letter of interest  
via email to [hra@jasperindiana.gov](mailto:hra@jasperindiana.gov) or mail to:**

**PERSONNEL DIRECTOR  
EOE #INTERN  
c/o City of Jasper  
PO Box 29  
Jasper, IN 47547-0029**

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